

Leadership Award Nomination

The TTC's Rewards and Recognition Program aligns with the People Objective of creating an empowered, customer-focused workforce that values teamwork, pride in a job well done, and an organization that actively develops its employees.

The **Leadership Award** recognizes TTC employees who model and exhibit outstanding leadership qualities and behaviours.

You may nominate more than one employee in any of the award categories by completing a separate form for each nomination. Full eligibility criteria is available in the **Rewards & Recognition** section on the TTC intranet and online in the **With Compliments** section at thecoupler.ca.

Please provide the following information about the Nominee.

Nominee Information		
First and Last Name	Employee No.	Title
Group	Section	
Department	Work Location	

Please provide the name and contact information of the nominee's manager. We will notify them if the nominee wins an award.

Nominee's Manager		
First and Last Name	Telephone No.	Email

Please provide your name and contact information. We'll advise you if the employee you've nominated has won or contact you if we need more information.

Your Information			
First and Last Name	Employee No.	Email	
Telephone No.	What's the best way to contact you?		Can we inform the nominee(s) that you made this nomination? <input type="checkbox"/> Yes <input type="checkbox"/> No

1. What did the nominee do to go above and beyond their regular job responsibilities to demonstrate leadership characteristics?
Please provide examples.



2. What was the impact of the nominee's actions on the team/other staff members? Please provide specific examples.

3. a) Employees nominated in this category must have demonstrated one or more of the following criteria. Please select all that apply to the nominee and explain how they have demonstrated these criteria.

- Motivates and inspires others to excel
- Leads without title and authority
- Demonstrates significant organizational commitment
- Contributes to their team's productivity and outcomes
- Takes initiative to bring improvement
- Demonstrates professionalism, ethics and integrity
- Promotes a strong company culture
- Creates a compelling vision for the future and helps others understand their role in achieving it
- Inspires a high level of commitment from others when taking on new initiatives
- Actively shares responsibility, authority, information and credit when working towards the achievement of a goal
- Gives team members all of the tools, authority and trust needed to achieve their tasks
- Communicates in a manner which is fair, straightforward, and open

b) How has the nominee demonstrated the above criteria?

4. Is there any other info you would like to include about why the nominee deserves to win a Leadership Award?

5. How did you hear about the Rewards and Recognition program?

- My manager
- My colleague
- A poster
- Wall of Fame
- Email
- Intranet
- Narrowcasting/TTC TV
- The Coupler
- Other (please specify) _____

Please return your nomination to:
Rewards and Recognition Submissions
1900 Yonge Street, 5th Floor
ATTN: Rewards and Recognition and Events Specialist

Your nomination will be submitted to an Adjudication Committee and award recipients will be announced before the next Rewards and Recognition Award Ceremony. For questions, please email Michelle.Haddad@ttc.ca or call the Special Events section at 416-393-3640.